



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street / P.O. Box 56
Dumfries, Virginia 22026-0056
Tel. 703-221-3400 / Fax 703-221-3544
www.DumfriesVirginia.org

MEMORANDUM

TO: Mayor Foreman, Vice-Mayor Toney & Town Council
FROM: Olaun A. Simmons, Town Attorney
DATE: 12/30/13
RE: Staff Report

To the Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

I have included herein a list of items that I have been working on during the month of December 2013. If you have any questions, please feel free to contact me directly via email at osimmons@dumfriesva.gov or phone 703-221-3400 ext. 140.

- With regard to the Tripoli Boulevard Drainage Improvement project, I am preparing certificates of take for permanent drainage easements for Parcel 8 and Parcel 18. Prior to filing the certificates of take, I will provide the owner's with written consent of our intent to file certificates of take in accordance with Virginia Code Section 25.1-306, 1950, as amended. With regard to Parcel 38, I received a letter from the property owner in which they made an offer to settle the matter. I am preparing a counter-offer letter in an effort to resolve this matter amicably. If we are unable to resolve the matter by negotiation, then we will pursue a certificate of take for Parcel 38 as well.
- Researching the Family Medical Leave Act to determine whether the Town of Dumfries meets the requirements with regard to the number of employees, and to determine whether FMLA applies to the Town of Dumfries.
- Researching the law regarding construction and development in the Resource Protected Area located in the Town of Dumfries, and whether the Town Council has the authority to override the Code of Virginia. I am preparing a memorandum of law to provide to Town Council.
- Prepared and filed lien releases for the property owned by Edgar Gonzalez at 17733 Main Street, Dumfries, Virginia 22026.
- Completing my review of the Comcast Franchise Renewal and I plan to send my revisions to Comcast on or before January 13, 2014.

- Reviewing the proposed Service Authority water easement and I am waiting for the completed plat from the Service Authority in order to complete my review.
- Performed criminal prosecutions on December 11, 12 and 19. Prior to my court appearance I obtained the dockets from the Prince William County Court Clerk's offices, reviewed the relevant code sections of the Code of Virginia and met with officers in preparation for Court. I appeared in Prince William County General District Court and Juvenile and Domestic Relations Court and prosecuted criminal and traffic violations for the Town.
- I am happy to answer any questions you have about the foregoing information.